



ADDITIONAL MOVE-IN INSPECTION ITEMS

This form is used to notate any additional items that you'd like to bring up within 24 hrs of your Lease Start Date. Please note: The purpose of this form is just to document the state in which you received the property so that you don't get charged for existing items upon moving out. Our Maintenance Software (Property Meld) is still the only place to go for any maintenance tickets that you'd like to submit.

Tenant Name *

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| First Name | Last Name |

Rental Property Address *

Street Address

City

State

Zip Code

Lease Start Date (The starting date on your lease agreement. Otherwise known as the lease

| | |
|---|--|
| <input type="text" value="mm-dd-yyyy"/> | |
| Date | |

commencement date) *

Have you reviewed your Move In Inspection Report? (This report was emailed to you before possession of the property?) *

- YES
NO

How many inspection items do we need to add to your Move In report? *

Dropdown menu for number of items

Because of form limitations, the number of items may be restricted. If you have additional items, you may have to create new form.

INSPECTION ITEM #1

All steps must be completed to be considered.

Please select the area of the home in which you're wanting to add the additional inspection item. *

Dropdown menu for area of home

Identify the general area of the item to be notated.

Please identify the location and a brief description of the item to be added. *

Text area for location and description

Example, there is a hole in the wall or master bathroom light bulb is burnt out; 0/10

Please upload a photo of the item to be added (2 MAX). *

Browse Files button

Only upload 2 photos that clearly depicts the damage.

INSPECTION ITEM #2

All steps must be completed to be considered.

Please select the area of the home in which you're wanting to add the additional inspection item.

Identify the general area of the item to be notated.

Please identify the location and a brief description of the item to be added.

Example, there is a hole in the wall or master bathroom light bulb is burnt out; 0/10

Please upload a photo of the item to be added (2 MAX).

Only upload two photos that clearly depicts the damage.

INSPECTION ITEM #3

All steps must be completed to be considered.

Please select the area of the home in which you're wanting to add the additional inspection item.

Identify the general area of the item to be notated.

Please identify the location and a brief description of the item to be added.

Example, there is a hole in the wall or master bathroom light bulb is burnt out; 0/10

Please upload a photo of the item to be added (2 MAX).

Only upload one photo that clearly depicts the damage.

INSPECTION ITEM #4

All steps must be completed to be considered.

Please select the area of the home in which you're wanting to add the additional inspection item.

Identify the general area of the item to be notated.

Please identify the location and a brief description of the item to be added.

Example, there is a hole in the wall or master bathroom light bulb is burnt out; 0/10

Please upload a photo of the item to be added (2 MAX).

Only upload two photos that clearly depicts the damage.

INSPECTION ITEM #5

All steps must be completed to be considered.

Please select the area of the home in which you're wanting to add the additional inspection item.

Identify the general area of the item to be notated.

Please identify the location and a brief description of the item to be added.

Example, there is a hole in the wall or master bathroom light bulb is burnt out; 0/10

Please upload a photo of the item to be added (2 MAX).

Browse Files

Only upload two photos that clearly depicts the damage.

Signature

You must sign below to properly submit your written Security Deposit Dispute Claim

Tenant SIGNATURE

*

Clear

Are you human? *

sudden



Save

Submit Form